



NAPLES OVERSEAS SUPPORT CLUB (NOSC)

BYLAWS

ARTICLE I

NAME AND AUTHORITY

- A. This association shall be called the Naples Overseas Support Club, hereafter called the “NOSC”. The NOSC is established as a Private Organization under the provisions of the NAVSUPACT NAPLES INST 1710.11B, and exists on the military installation at the discretion of and with the written consent of the Installation Commander or the designated representative.
- B. NOSC shall not engage in activities that compete with those of any appropriated fund or non-appropriated fund activity.
- C. NOSC is self-sustaining primarily through NOSC Thrift Store sales, yearly membership dues, contributions, fees, *Shopping on the Boot* sales, and fundraising.
- D. NOSC takes responsibility for complying with local law, any and all applicable international agreements, and all base and pertinent instructions. Failure to comply may result in administrative actions against NOSC and/or its members.
- E. NOSC will not discriminate in membership eligibility and will adhere to the DoD Equal Opportunity Program (DoD Directive 1100-15) and will not discriminate with regard to race, color, sex, marital status, age, creed, national origin, lawful political affiliation, labor organization membership or physical handicap.
- F. NOSC agrees to hold harmless and indemnify the United States, Department of Defense, Department of the Navy, Department of the Army, Department of Air Force and any of their agents or sub-unites for claims arising from any of the organizations' activities.
- G. Should any Bylaw be found to conflict with the rules of operation for charitable organizations operating on Navy bases, the Navy rules shall apply.
- H. NOSC fiscal year shall be July 1 to June 30 of the following year.
- I. For ease of writing, the words referring to the feminine (she, her, and hers) have been used exclusively in the Bylaws; these words are to be interpreted also to include the words “he”, “him” and “his”.

ARTICLE II
PURPOSE

- A. NOSC has two purposes: Charitable and Social; it shall operate as a means for the membership to:
 - a. Participate in and contribute to charitable and fundraising activities and projects to benefit the American military and civilian community assigned to the Naples area, and host nation community support organizations, and
 - b. Participate in social support, educational, and cultural programs provided by the organization.
- B. The Bylaws are to be interpreted in a manner consistent with good practice for charitable organizations and abided by all members.

ARTICLE III
MEMBERSHIP

- A. Membership in NOSC is individual and voluntary.
- B. Membership is granted after completion and receipt of membership application and annual or bi-annual dues.
- C. The Board, at the first meeting of the NOSC fiscal year, shall determine the annual and bi-annual membership dues.
- D. Member accepts that there will be no refunds or prorating of dues if membership is terminated by self or NOSC.
- E. NOSC has the following types of membership: Regular Membership and Honorary Advisors.
- F. Membership in NOSC is available to:
 - Any individual over 18 years of age in the following roles of the US Military and/or Joint Forces Military Command in Naples, Italy. Dependents aged 17 and under will receive member benefits under their eligible parent's or guardian's membership.
 - a. Active duty members and their dependents
 - b. Government and military employed civilians or government contract employees and their dependents
 - c. Retired and reservist military personnel and their dependents
 - d. Former dependents who retain a valid military ID card
 - e. NATO personnel and their dependents
 - f. Local nationals employed by the U.S. military with base privileges.
- G. Regular Members are entitled to:
 - a. Hold office, chair a committee or be a committee member in the NOSC
 - b. Volunteer in the NOSC Thrift Store or NOSC events
 - c. Vote on any issues presented to the general membership
 - d. Attend open board meetings without voting privileges
 - e. Attend NOSC membership events
- H. Honorary Advisors:

- a. The office of Honorary Advisor shall first be extended by the Board to the spouse of the Naval Support Activity (NSA) Commander. If a spouse is unavailable or does not accept the office, the President shall appoint an Honorary Advisor from the NSA command structure. The Honorary Advisor shall serve until replaced by another Honorary Advisor or until he/she resigns.
- b. The office of Flag Spouse Honorary Advisor shall be extended by the Board to a Flag Officer Spouse. The Flag Spouse Advisor shall serve until replaced by another Flag Spouse Advisor or until he/she resigns.
- c. The office of Senior Enlisted Spouse Honorary Advisor shall be extended by the Board to the spouse of a senior enlisted member of the local military community. The Senior Enlisted Spouse Advisor shall serve until replaced by another Senior Enlisted Spouse Advisor or until she resigns.
- d. Honorary advisors are held to the same accountability and standard operating procedures of the Board and are entitled to:
 - i. Chair a committee or be a committee member in the NOSC
 - ii. Volunteer in the NOSC Thrift Store or NOSC events
 - iii. Vote on any issues presented to the general membership
 - iv. Attend open board meetings without voting privileges
 - v. Attend NOSC membership events
- I. All correspondence regarding membership will be conducted via email to the member's email address on file. It is the responsibility of the member to keep their membership information up to date.
- J. Membership may be denied or withdrawn from any member of the NOSC under such conditions as prescribed by the Board, provided such conditions are nondiscriminatory according to race, color, sex, marital status, age, creed, national origin, lawful political affiliation, labor organization membership, or physical handicap.
- K. Membership in the NOSC may be terminated at any time at the request of the member; requests must be submitted to the Chairman of Membership in writing.

ARTICLE IV
THE BOARD

- A. The Executive Board is composed of:
 - a. The President
 - b. Charitable Vice President (VP)
 - c. Fundraising Vice President (VP)
 - d. Social Vice President (VP)
 - e. Treasurer
 - f. Secretary
- B. The Committee Chairmen of the Board is composed of:
 - a. Baskets
 - b. Community Liaison
 - c. Membership
 - d. Publicity

- e. Scholarship
 - f. Shopping on the Boat Editor also known as “SOTB” Editor
 - g. Webmaster
- C. The NOSC Board (hereafter called the Board) is composed of voting and non-voting members.
- a. The Board voting members are: the Charitable VP, Fundraising VP, Social VP, Treasurer, Secretary, and the Chairmen of Baskets, Community Liaison, Membership, Publicity, Scholarship, SOTB Editor, and Webmaster.
 - b. The Board non-voting members are: the President, Parliamentarian, Assistant Treasurer, and Honorary Advisors.
- D. The Board is responsible for overall policy and direction of the organization, and may delegate responsibility for day-to-day operations.
- E. The Board must approve the budget and any major changes in the budget.
- F. The Board receives no compensation other than reimbursement for reasonable NOSC related expenses.
- G. The Board shall be administered in accordance with this approved Bylaws of the NOSC and other applicable directives under the supervision of the Board; unless otherwise provided herein all business shall be conducted in accordance with Robert’s Rules of Order, Revised.
- H. The Board shall carry out the purpose and objectives of the NOSC by approving the transaction of its routine business in accordance with the approved Bylaws and shall make and enforce such Bylaws as are necessary for the governing of the NOSC.

ARTICLE V

BOARD NOMINATIONS AND ELECTIONS

- A. The nominating committee shall consist of the Parliamentarian, plus at least two members; the committee shall be presented to the Board for approval. In the absence of a Parliamentarian the Board may accept applications and nominations for approval by the Board.
- B. Neither the current President of the NOSC nor any person running for office may be a part of the Nominating Committee.
- C. All elected officers or Board members must be regular members of NOSC.
- D. The Nominating Committee shall be authorized to:
 - a. Secure names of candidates for the elective offices by publishing the offices to be filled.
 - b. Determine qualifications and availability of nominees to serve.
 - c. Prepare a slate, present and publicize the slate approved prior to the election of officers.
- E. The Nominating Committee’s term expires upon the election of the new Executive Board.
- F. Members may nominate themselves by completing the application process.
- G. Members shall be notified of the voting process via email no later than the announced deadline, with the process to be completed by May 1.

- H. Candidates receiving a simple majority of the votes, cast by the members, shall be elected.
- I. The membership may insert a write-in candidate on the ballot. All write-in candidates must be willing to serve and be approved by the Nominating Committee.

ARTICLE VI
TERM LIMITS

- A. An individual may serve up to two (2) consecutive terms in the same position as a member of Executive Board or as a Committee Chairman.
- B. An individual who has served two (2) consecutive terms in a position on the Board may serve in a different position the next fiscal year.
- C. All vacancies shall be filled by appointment of the President, with the concurrence of the Board. In the case of vacancy in the office of President, the Vice Presidents shall be called upon to fulfill the responsibilities of the Presidency. The Charitable VP may be the acting President pending a vote of the Board at the next regular board meeting. If the Charitable VP does not wish to take the position, other nominations from within the current board will be put forth for Board vote.
- D. An officer or Board member may be removed from office prior to the end of her term on two-thirds (2/3) vote of the Board only if in its judgment her area of work has been seriously and materially neglected or mishandled.

ARTICLE VII
EXECUTIVE BOARD

- A. The Executive Board of the NOSC is elected by the membership for the term of one fiscal year.
- B. The Parliamentarian shall be appointed by the President for a term of one fiscal year.
- C. The new Executive Board will assume their duties at the June Board meeting and officially take office July 1.
- D. Members of Executive Board shall attend the monthly Board meetings and will serve as a voting member of the Board except the President per Article IV, Section C, Subsection b.
- E. Members of the new Executive Board will vote to install the vacant Executive Board positions prior to first meeting of the new Board in July. After that time, all new Board members will be approved by a majority vote of the full Board.
- F. NOSC has created and maintains a Standard Operating Procedure (SOP) for each Executive Board Position. These SOPs shall guide the day-to-day administration and operations of NOSC, and are to be used in conjunction with the NOSC Bylaws.
- G. The Executive Board are required to maintain the SOP for their area updating and adding any motions adopted by the Board which will impact NOSC's continuing or day-to-day operations.
- H. The Executive Board shall maintain a NOSC file containing all information relevant to their position. The file is NOSC property and must be turned over to the current or incoming President by the end of the fiscal year.
- I. President's duties are:
 - a. The President shall call and preside over all regular and special meetings of the Board.
 - b. The President shall ensure that Board Meetings are conducted in accordance with *Robert's Rules of Order, Revised*.

- c. The President shall represent NOSC at all functions necessary with a Vice President assisting when the President is unable to attend. The President is ex-officio member on all committees of NOSC except the Nominations, Scholarship, and Charitable Committees.
 - d. The President shall appoint the Chairmen of all Board Committees and Parliamentarian, as well as put to vote all questions regularly moved, seconded, and discussed, and shall decide all questions of order.
 - e. The President shall make neither motion nor vote on any question unless the vote shall be equally divided, in which case she shall cast the deciding vote. However, she may participate in the election of the Executive Board.
 - f. The President shall be authorized to write checks on behalf of NOSC and is authorized to spend up to \$100 per month without consent of the Board for NOSC related expenditures.
- J. Charitable Vice President duties are:
- a. Shall assist the President and perform the duties of the President with the assistance of Fundraising and Social Vice Presidents in her absence.
 - b. Will form a Charitable Committee which considers and reviews requests for charitable donations from command recognized groups, clubs, and organizations and presents motions to the Board when necessary.
 - c. Shall oversee the work of the Charitable Committee, and Chairmen and Committees of Scholarships and Webmaster.
- K. Fundraising Vice President duties are:
- a. President with the Social Vice President in the President's absence.
 - b. Shall present the recommendations for General Manager (GM) and Shall assist the President and assist the Charitable VP perform the duties of the Pr Assistant General Manager (AGM) of the NOSC Thrift Store for the approval of the Board.
 - c. Shall act as the GM and/or AGM in their absence or should a vacancy occur, until the position is filled.
 - d. Shall oversee the work of SOTB Editor and Baskets Chairmen and Committees and the NOSC Thrift Store.
- L. Social Vice President duties are:
- a. Shall assist the President and assist the Charitable VP perform the duties of the President with the Fundraising Vice President in the President's absence.
 - b. Shall be responsible for the coordination of organized social support, educational, and cultural programs and activities for the membership.
 - c. May appoint a committee to assist her with planning and execution of programs and events.
 - d. Shall oversee the work of Chairmen and Committees of Community Liaison, Membership, and Publicity.
- M. Treasurer duties are:
- a. Shall use sound financial business practices in maintaining the accounting records, shall disburse NOSC funds only as specifically authorized by the Board.
 - b. Shall oversee the work of an Assistant Treasurer who assists in fulfillment of Treasurer's responsibilities, should one be appointed.

- c. With the President, the Treasurer has signatory on all NOSC funds. If needed, the Secretary may also be appointed as a signatory.
 - d. Shall retain all contracts and obligations entered into by the NOSC, all property inventories and the purchase of any insurance authorized by the Board as a part of her records.
 - e. Shall present a written financial report to the Board each month and provide a copy of the report to each Board member or, if she chooses, the Treasurer may provide the financial report by email to the Board Members prior to the meeting.
 - f. Shall present a quarterly report to the President.
 - g. The Treasurer's books shall be submitted for audit annually at fiscal year's end.
 - h. Shall arrange for an orderly transfer of financial records with the newly elected Treasurer following the audit.
 - i. In the event of a vacancy the records shall be turned over to the President upon completion of an audit. Once position is filled the President shall arrange for an orderly transfer of financial records to the newly elected Treasurer following an audit.
- N. Secretary duties are:
- a. The Secretary shall keep a record of all Board and General Membership Meetings of NOSC.
 - b. Such records and minutes shall be provided to all Board members a minimum of one week prior to the next Board meeting.
 - c. The Secretary shall maintain all NOSC permanent files.
 - d. The Secretary shall prepare and mail all necessary NOSC correspondence and regularly check NOSC incoming mail.
 - e. The Secretary may be a signatory on the NOSC checking account and may write checks when the President or the Treasurer are not available.
- O. Parliamentary duties are:
- a. The Parliamentarian shall be a non-voting member of the Board appointed by the President.
 - b. Ensure that the Board meetings are conducted according to the proper procedures as outlined in Robert's Rules of Order, Revised.
 - c. Advise the President as needed and aid in following the NOSC Bylaws and SOP.
 - d. Chair the Bylaw Review Committee and Nominating Committee.

ARTICLE VIII

COMMITTEE CHAIRS

- A. The NOSC Committee Chairmen shall be appointed by the President with the approval of the Board for a term of one (1) year.
- B. Chairman may act alone or may appoint her own committee of NOSC members. These Chairmen shall have voting privileges on the Board.
- C. Chairmen shall conduct business under oversight of their respective Vice President.
- D. The NOSC has created and maintains a Standard Operating Procedures (SOP) for each Committee Chairman. These SOPs shall guide the day-to-day administration and

operations of NOSC.

- E. The Committee Chairmen are required to maintain the SOP for their area, updating and adding any motions adopted by the Board which will impact NOSC's continuing or day-to-day operations.
- F. Community Liaison
 - a. Obtain, foster, and manage contacts for communication between NSA Naples, JFC, and Gaeta command recognized groups, clubs, and organizations and NOSC.
 - b. Discover and develop opportunities for NOSC partnerships and sponsorships with NSA Naples, JFC, and Gaeta command recognized groups, clubs, and organizations.
 - c. Prepare and provide NSA Naples, JFC, and Gaeta command recognized groups, clubs, and organizations with information about NOSC and its mission.
- G. Membership
 - a. Shall collect and process membership applications and dues.
 - b. Ensure that membership information is updated at all time using the Membership database to add, delete, and update members upon receipt and their information.
 - c. Shall assist in the representation of NOSC at events such as the Area Orientation, meet and greets organized by the NSA and other community wide events.
- H. Publicity
 - a. Shall publish and distribute any publicity that is printed, verbal and digital.
 - b. Provide a member newsletter as directed by the Board.
 - c. Coordinate any publicity with the appropriate Board member before publication.
 - d. Create fliers, news releases, and announcements for the NOSC unless already done by the appropriate Board member.
- I. Shopping on the Boot (SOTB) Editor
 - a. Coordinate all marketing activities of the SOTB book.
 - b. Maintain a revisions file on possible additions or changes to future issues.
 - c. Advise the NOSC Board when reprints of the book are needed to prevent depleting the supply available for sale.
 - d. Coordinate and oversee any reprints or new editions of the SOTB.
 - e. Track all sales and report these sales to the Board monthly.
 - f. Maintain an inventory of books at the NOSC Thrift Store and with Board members assisting with sales.
- J. Scholarship
 - a. Present terms of eligibility terms of scholarship recipients to the Board for approval.
 - b. Oversee the administration of the Committee appointed to determine the criteria of awards and final scholarship recipients.
 - c. Update and prepare Scholarship Application for distribution.
 - d. Contact the high school counselor and college field representatives in the fall about the availability of eligible students.
 - e. Coordinate publicity to ensure information and application forms are available to NOSC members and to the community as a whole.
 - f. Present a proposal regarding the number of recipients and total award amount to

the Board in April for approval.

- g. Plan and conduct a Scholarship Awards Ceremony in May.

K. Webmaster

- a. Manage, coordinate, and administer NOSC's website and social media pages.
- b. Manage, coordinate, and issue NOSC email accounts and passwords. All email accounts will have the Webmaster's email listed as the lost password retrieval email account.
- c. Upon electronic request via email from email account host the Webmaster will issue a temporary password to the Board member.
- d. Should a Board chair become vacant the Webmaster will reset the password for that chair's email and provide it to the designated overseeing VP.

L. Baskets

- a. Raise additional income for the NOSC social fund by creating baskets to be used at NOSC sponsored or partnered events.
- b. Create and supply baskets for command recognized groups, clubs, and organizations upon approved request.
- c. Work in coordination with the Charitable Committee to accept, review, and approve requests from command recognized groups, clubs, and organizations for basket donations.

M. Special Committee

- a. The President, with the approval of the Board, may form Special Committees of current members for a term of one fiscal year or less to oversee a single issue or project.

ARTICLE IX
BOARD MEETINGS

- A. The Board shall meet regularly to conduct the business of the Board as outlined in the NOSC SOP.
- B. Board meetings shall be open to the general membership. However, at the call of any Board member or the President and upon majority vote of the Board, the meeting may be closed to non-voting Board and/or general members.
- C. In the event of an emergency or unforeseen need, the President (or in her absence the Charitable VP) may call an Emergency Board Meeting.
- D. Board Members should be given at least three (3) day notice about the emergency meeting either by email or telephone.
- E. A quorum of members must be present in order to conduct business at any Board meeting.

ARTICLE X
VOTING AND QUORUM

- A. A majority of the voting Board members shall be considered a quorum at meetings of the Board.
- B. The President (or Charitable VP if the President is absent) must be present for a valid

- quorum, but does not count towards the quorum.
- C. Quorum must be maintained for the entirety of Board meetings.
 - D. A voting member of the Board should abstain from a vote if:
 - a. They are part of the organization that the vote pertains to.
 - b. They have a personal or monetary interest in the issue at hand.
 - E. Action without Meeting through Email.
 - a. The Board may take action without a meeting if the action is taken by all members of the Board. The action shall be documented by email to all Board members stating the action to be approved. No "second" is required; however, discussion can take place immediately.
 - b. Voting will be permitted for up to five full calendar days following the email notice (e.g. if the notice is sent on 1 Jan at 9 am, then the vote concludes at 8:59am on 6 Jan).
 - c. A quorum for action by the Board or members via email shall be a simple majority of this quorum.
 - d. Action taken shall be effective once voting has concluded per the date as outlined in the email notice. Action taken by email shall have the same effect as a vote taken at a meeting of the Board.
 - e. Email motions and votes will be kept to a minimum for the Board and read into the minutes at the next regular Board meeting.
 - f. Email motions and votes shall be used for all cases where the membership vote is necessary.

ARTICLE XI

NOSC THRIFT STORE

- A. The NOSC Thrift Store is operated and overseen by the NOSC Board.
- B. The operation of NOSC Thrift Store directed by the Fundraising VP, will be who is a member of the Board, and Standard Operating Procedures (SOP) for the Store.
- C. The General Manager of the NOSC Thrift Store shall be appointed by the Fundraising VP with the approval of the Board for a term of one (1) fiscal year.
 - a. The day-to-day operation of the NOSC Thrift Store will be directed by the General Manager (GM).
 - b. All operating expenses shall be paid from the profits of the NOSC Thrift Store
 - c. Both the budget and the SOP will be reviewed annually and revised as needed for NOSC Board approval.
 - d. GM is answerable to the Board for the following:
 - i. Policies, procedures, and SOP to achieve the purpose of the store.
 - ii. Provides the Board with a 60 day Store schedule (with special sales, volunteer events, membership events, etc.) updating monthly.
 - iii. Volunteer scheduling for the NOSC Thrift Store
 - iv. Volunteer incentives
 - v. Providing the Board with a budget request, reporting on budget issues, and adhering to budget.

- vi. Monthly reporting to the Board on: Volunteer Hours, Earned Revenue, Expenses, Issues, Successes.
- D. Financial Audits and reviews will be conducted as outlined in the Treasurer's Duties per SOP.
- E. If it is deemed necessary to permanently close the NOSC Thrift Store:
 - a. Advertisements by appropriate means shall be given of the intended dissolution.
 - b. Thrift Store property will be liquidated in a manner prescribed by the Executive Board.
 - c. All funds in excess of liabilities shall be dispersed to NOSC.
 - d. In the event that liabilities of the NOSC Thrift Store exceeds its assets, the NOSC shall be obligated and shall ensure that such liabilities are discharged.

ARTICLE XII
FINANCES

- A. NOSC financial matters shall be maintained in accordance with NAVSUPACT NAPLES INST 1710.11B. In no event shall the United States Government be held liable, in fact or in spirit, for any indebtedness incurred by the members of NOSC.
- B. All claims for reimbursement of expenditures must be submitted no later than 30 days after occurrence; and all expenses for the current fiscal year must be submitted no later than one week after the close of the current fiscal year.
- C. Claims and reimbursement for mileage of a POV (Personally Owned Vehicle) will be paid upon approval, as stipulated in the NOSC SOP, at the current rate determined for charitable organizations by the Internal Revenue Service.
- D. Claims and reimbursement for childcare will be paid upon approval and may not exceed the predetermined hourly amount and duration set by the Board at the fiscal year budget meeting.
- E. Once per quarter the Board will be allocated a set amount determined at the fiscal year budget meeting for team building, training, and volunteer recognition expenses.
- F. Once per quarter the NOSC Thrift Store will be allocated a set amount determined at the fiscal year budget meeting for team building, training, and volunteer recognition expenses.
- G. The NOSC shall manage its funds in accordance with its Bylaws and Standard Operating Procedures.

ARTICLE XIII
CONTRACTS AND CONTRIBUTIONS

- A. In order to be valid, effective and binding, all contracts and obligations of NOSC must be:
 - Approved by the Board by majority vote, and
 - Signed by both the President and the Treasurer
- B. Contributions shall be accepted only as gifts to NOSC:
 - With the express condition that the contributor shall not thereby acquire or own any funds, or possess any enforceable rights or interests in any funds or property of NOSC
 - The contributor shall determine designation of the funds: Charitable or Social.

ARTICLE XIV
PROPERTY

- A. The property of NOSC shall consist of such articles as may properly come into its possession, shall be accounted for by the Treasurer in accordance with sound financial business practices, and shall be insured as deemed necessary by the Board.

ARTICLE XV
PERMANENT RECORDS

- A. The Secretary shall maintain an historical file containing the *Bylaws* and *Bylaws, Private*

Organization Letter of Request for Permission to Operate on the Federal Installation and Installation Approval Letter (as outlined in NAVSUPACT NAPLES INST 1710.11B), a current list of Board members-

- B. The Treasurer shall ensure copies of the following are submitted to the President and the Secretary :
 - a. Financial statements, audits, copies of any documents applying to operation on Federal Installation
 - b. A copy of NAVSUPACT NAPLES INST 1710.11B
 - c. All IRS documentation
- C. All records of the NOSC will be held at least three (3) years, after which time they may be destroyed, with the exception of files considered permanent by sound financial business practices, which should be held for seven (7) years.
- D. The permanent records of the NOSC should be located in a secure location on the Support Site under the control of NOSC.
- E. In the event that storage of its permanent records at the NOSC Thrift Store becomes unfeasible, a new location may be designated by the Board and should be reflected in an amendment to the Bylaws.
- F. Requests for NOSC SOPs may be made in writing to the Board by members in good standing.

ARTICLE XVI **AMENDMENTS**

- A. The Board shall conduct a review of the bylaws each year if necessary.
- B. Amendments to the Bylaws shall be made as follows:
 - a. The Parliamentarian/Secretary shall have administrative oversight of the Amendment process.
 - b. A member or Board desiring to propose an amendment shall present a signed, written statement of the proposed amendment to the Board.
 - c. The voting members of the Board at its regular or special meeting must approve the proposed amendment(s) to the Bylaws by majority vote.
 - d. Notice of a vote to be held on proposed amendments to the Bylaws must be given to all members in good standing of NOSC via email.
 - e. Timing of the notice should be at least fourteen calendar (14) days prior to presentation for a vote.
 - f. The vote is conducted by email ballot.
 - g. The email ballot must contain an attachment of the current Bylaws as well as a copy of the proposed amendments to the Bylaws.

ARTICLE XVII **DISSOLUTION**

- A. NOSC may be dissolved by majority vote of the general membership, without any provision to meet again in the future.
- B. Funds of NOSC, all residual assets and properties (after payment of all liabilities) shall be

disposed of in a manner consistent with these Bylaws and so determined by a majority vote of the membership in accordance with JAG at the dissolution meeting.

ARTICLE XVIII
LIABILITY INSURANCE CLAUSE

- A. Members of the Naples Overseas Support Club understand that the members are jointly and severally liable for the obligations of the organization. If the organization does not obtain adequate liability insurance, the absence of liability insurance places the members' personal assets at their own risk.
- B. . As this is a private organization, all members will acknowledge by accepting this Bylaws that this organization does not have private insurance coverage for public liability, property damage claims or other legal actions that may arise as a result of the activities.

ARTICLE XIX
ADOPTION

- A. All activities and functions of NOSC shall be in accordance with applicable Navy Regulations.
- B. This Bylaws shall become effective upon the adoption by vote of a majority of the membership.
- C. These Bylaws supersede all previous Bylaws, Constitution and Amendments except that it shall not affect elected Board members, specific agreements and contracts entered into under the terms of the previous Bylaws until such terms of agreements or contracts shall have reached their expiration dates.

Signed this the _____ day of _____, 2014.

Misty Shehan –President 2014-2015

P. Gail Schwenk – Secretary 2014 -2015

Ginny Grady - Charitable Vice President 2014-2015

Rebecca Blagg, Social Vice President 2014-2015